



Girl Scouts of Santa Clara County
 For Every Girl Everywhere!
 1310 South Bascom Avenue • San Jose, CA 95128
 T (408) 287-4170 • (650) 968-8396
 F (408) 287-8025
 www.girlscoutsofsc.org

S.U.# _____
 Group # _____
 Level _____
 School _____

**VOLUNTEER AGREEMENT/APPOINTMENT
 LEADER/CO-LEADER/COORDINATOR**

NAME: _____
 ADDRESS: _____
 CITY: _____ ZIP _____
 PHONE: Home _____ Work _____
 Email Address: _____

APPOINTMENT TERM: From October 1, _____ to September 30, _____

The Volunteer agrees to:

1. Fulfill the outlined job description.
2. Read, understand, and follow Council policies, procedures, and standards for personal conduct.
3. Be a registered Girl Scout, ascribing to the Girl Scout Promise and Law.
4. Complete the volunteer application process.
5. Ensure that group volunteers complete the volunteer application process.
6. Complete required training within 6 months on the job.
7. Ensure the opportunity for all girls and adults to participate on Girl Scouting.
8. Ensure that all girls in the group are registered Girl Scout members.
9. Safeguard group funds. Keep group banking records and submit financial reports to the Leader Support Manager on an annual basis.
10. Ensure group attendance at scheduled Service Unit meetings.
11. Support Service Unit/Council sponsored projects and events.
12. Support Council sponsored Family Giving and product sales.

The S.U. & Council agree to provide:

1. A job description.
2. A volunteer screening system.
3. Basic job training and enrichment training.
4. Liability/accident insurance during Girl Scout events.
5. Financial assistance (if needed) for membership dues and advanced training.
6. Communication systems, including publications.
7. Support and consulting services.
8. Information regarding Council events and procedures.
9. Resource and program materials.
10. Council-wide recognition system.
11. Affirmative action approach to placement.

 Leader/Co-Leader/Coordinator Signature
 Date: _____

 Leader Support Manager Signature
 Date: _____

Update: _____

Date Updated: _____

Update: _____

Date Updated: _____