

# Handouts For Your Parent Meeting!

- **Welcome Letter For Parents**

Encourages Parent Participation. Neighborhood and Council Information (including Family Giving). *2 pages.*

- **TROOP Parent Interest and Volunteer Forms**

Collect information about skills and interests of your parents. Have parents sign up to serve on your Troop's Committee. *2 pages.*

- **Neighborhood Volunteer Form**

Please have the parents fill this out and return it at the next Leader's Meeting. *1 page.*

- **TROOP Information Handout**

The details of your Troop, Leader contact info, what to bring to meetings, Troop needs, etc. Available on-line at our Neighborhood Website where you can fill it out electronically!  
*1 page.*

- **Girl Scout Basics**

The Girl Scout Mission, Promise, Law and Program Goals. *1 page.*

- **Safety-Wise**

A handout to familiarize parents with Safety-Wise. *1 page.*

- **OPPORTUNITY FUND**

A handout explaining Opportunity Fund. Also, the Opportunity Fund application. *3 pages.*

- **Star Family Patch Program**

Information about our Neighborhood patch program designed to encourage parent participation. *2 pages.*

## Welcome to Girl Scouts!

We're so glad your family has joined us! In this note, we would like to introduce you to our local Girl Scout organization and your role in its success.

### Your Troop Leaders

Your Troop Leader has stepped up to volunteer to bring the best Girl Scouting experience possible to your daughter! To make that possible, she/he needs your help! We all lead busy lives that seem to get busier all the time. Your Troop Leader is no different. She/he did not volunteer because she/he has more free time than the rest of us. Most likely, it's the opposite. You know the saying, "If you need something done, ask a busy person!" **All families who benefit from Girl Scouting must be involved in making the program a success.** You will find a Troop Volunteer form and a Neighborhood Volunteer form attached. **Please let us know how you will be involved.** Remember, when everyone does their part, the girls are the ones that reap the benefits. By involving yourself in your daughter's Girl Scouting experience, you are letting her know you value and respect what she is doing!

### Expectations of Parents:

#### To Your Troop

- Be excited about Girl Scouts! You help make Girl Scouting happen!
- Be involved! Fill out the **Troop Volunteer Form** and return it to the Leader.
- Encourage your daughter to attend all Troop meetings.
- Read all correspondence from the Troop Leader. Communicate with the Leader.
- Attend parent meetings and special gatherings.
- Complete paperwork and turn it in on time.
- Pay all monies due on time.

#### To Your Neighborhood

- Be excited about Girl Scouts! You help make Girl Scouting happen!
- Be involved! Fill out the **Neighborhood Volunteer Form** and return it to your Leader.
- Support your Troop Leader in bringing the best program to your Troop.
- Read the Parent Newsletter, published and mailed 3 times a year.
- Communicate with the Service Team any ideas you have for improving your Neighborhood.

#### To Your Council

- Be excited about Girl Scouts! You help make Girl Scouting happen!
- Support your Troop Leader in bringing the best program to your Troop.
- Support your Neighborhood in bringing the best program to all the girls in your Neighborhood.
- Communicate your ideas to your Council Staff - consider joining a Council Committee!

### Have You Considered....

- Becoming a registered Girl Scout! It's only \$10 a year!! In doing so, you are not only showing support for the organization, you will also be covered by GS insurance while involved in any Girl Scout activities!
- Becoming involved with your Neighborhood and Council! Your contributions and talents are needed!

### We Need All Adults!

We need adults from all walks of life, not just parents. Your Troop, your Neighborhood and your Council are always looking for adult volunteers who have gifts or talents they would be willing to share with the girls. A volunteer doesn't need to be a parent to get involved! Do you have friends, aunts, uncles, co-workers, neighbors, college students or others who would consider contributing their time and talents to Girl Scouts? Please let them know how much they would be appreciated. Encourage them to contact your Troop Leader, Service Team or Council office!

# Supporting Girl Scouts® at the Council Level

## Family Giving

There are wonderful opportunities available to girls and Leaders because of Family Giving. All the money stays in our council and directly benefits our members. Some examples of how your donation will be used include:

- Uniforms and supplies for girls who may not otherwise be able to afford them!
- Free Leader Training!
- Lower cost for Girl Scout activities!
- More Girl Scout activities-some councils offer very little!

Consider adding a few extra dollars to your registration fee check. What an easy way to make a difference! Ask your Troop Leader for more information!

## Corporate Giving

Many corporations give donations based on the hours their employees volunteer for non-profit organizations. To find out if an organization has a matching program, please call them, or call the **Fund Development Officer at the Girl Scouts, 503-598-6540 or johnsoh@juliette.org**. This is an easy and great way to generate funds for Columbia River Council, based on the hours that you are already volunteering – at no cost to you. In addition, some corporations have giving programs, where they give their services or products to a registered non-profit organization, or employee choice grants. Please consider asking the organization to support Girl Scouting in our community.

## In Kind Gifts - Council Wish List!

You, or someone you know, may have something you no longer need that your council is in need of! Some recent needs have included:

- Unwanted vehicles
- Property maintenance equipment
- Unwanted computers and related equipment

If you have unwanted items your council might be able to benefit from, please contact the office at 503-598-4567.

## Aloha Aikane Neighborhood 13-1

### What is Your Girl Scout Neighborhood?

Your Girl Scout Troop is one of approximately 60 troops that are part of the Aloha Aikane/13-1 Neighborhood. Our Neighborhood encompasses the geographic boundaries of Cooper Mountain, Errol Hassel, Nancy Ryles, Scholls Heights and Sexton Mountain elementary schools. Our Neighborhood is part of Girl Scouts - Columbia River Council. Our council covers 13 counties including the Portland Metro area, SW Washington, northern Oregon coast and out the Gorge to The Dalles. Our council has over 16,000 girl members and 4,500 adult members. Our council is one of over 300 that are part of the National organization, Girl Scouts of the USA.

### Neighborhood Management

All Girl Scout Neighborhoods have a Service Team that helps the Neighborhood operate. The volunteer team is responsible for many things including; Neighborhood finances, events, leader training and resources, Troop formation, disseminating council information, and conflict resolution. The Service Team is always open to, and encouraging of, parent input, support and involvement. You will find a Service Team roster at our Neighborhood web-site.

## Learn More

For more information about your Neighborhood, Council and National organization, please visit the following web-sites:

- [www.Neighborhood13-1.com](http://www.Neighborhood13-1.com) (be sure to check out our Parents pages!)
- [www.girlscoutsrc.org](http://www.girlscoutsrc.org)
- [www.girlscouts.org](http://www.girlscouts.org)



# GIRL SCOUTING IS A FAMILY AFFAIR!



Parent/Guardian Name \_\_\_\_\_ Telephone \_\_\_\_\_

Daughter(s) Name \_\_\_\_\_ Daughter's Birthday \_\_\_\_\_

Address \_\_\_\_\_

Street

City

Zip

May we list your phone number on our troop roster? \_\_\_\_\_ May we list your address? \_\_\_\_\_

Number you can be reached at during meetings \_\_\_\_\_

If applicable, work phone \_\_\_\_\_ Emergency # for meetings \_\_\_\_\_

E-Mail address \_\_\_\_\_

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## I am willing to share my skills/interest in the following areas:

- Cooking    Sewing    Arts & Crafts \_\_\_\_\_    Music    Dramatics
- Music    Games    Woodworking    First Aid    Out-of-Doors
- Community Service    Indoor Sports \_\_\_\_\_    Outdoor Sports \_\_\_\_\_
- Computers/Internet    Other \_\_\_\_\_

I have access to the following community resources (*people who would come and share with the troop, access to field trip opportunities, etc.*):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have any First Aid Certifications? If yes, please note \_\_\_\_\_

I work outside my home: \_\_\_ full time \_\_\_ part time \_\_\_ attend school

The best time to call is \_\_\_\_\_

Is there anything you wish us to know about your daughter? Is there anything that would help make her Girl Scout experience successful?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Girl Scouting is at its best when families take part in the Troop. Without adequate support, it is very difficult for a Troop to exist. You can help make our Troop a success! Let us know how you will help. **Please check *at least one item on the next page!***



# Troop Committee



Our Troop needs your help to be successful. Please indicate below how you will help!

Job	Description	Volunteer
<b>Leader</b>	<ul style="list-style-type: none"> <li>Keeps troop records</li> <li>Works with co-leader(s) and girls to plan meetings</li> <li>Attends troop and area leader meetings</li> <li>May attend special events and field trips</li> </ul>	
<b>Co-Leader</b>	<ul style="list-style-type: none"> <li>Works with leader and girls to plan meetings</li> <li>Attends troop meetings</li> <li>May attend area leaders meetings</li> <li>May attend special events and field trips</li> </ul>	
<b>Cookie Manager</b>	<ul style="list-style-type: none"> <li>Attends cookie manager meeting</li> <li>Plans and runs annual cookie sale for troop</li> </ul>	
<b>Service Project Coordinator</b>	<ul style="list-style-type: none"> <li>Helps leaders and girls plan and complete service projects</li> </ul>	
<b>Camp Parent(s)</b>	<ul style="list-style-type: none"> <li>Helps plan for camp (with girl input)</li> <li>Attends campouts</li> <li>May drive if needed</li> <li>May take camp and/or first aid training</li> </ul>	
<b>Chaperone/Driver Coordinator</b>	<ul style="list-style-type: none"> <li>Arranges chaperones and/or drivers for field trips and special events</li> </ul>	
<b>Chaperones</b>	<ul style="list-style-type: none"> <li>Accompanies troop on field trips or special events</li> <li>May drive if needed</li> </ul>	
<b>Snack Coordinator</b>	<ul style="list-style-type: none"> <li>Makes sure every girl has volunteered to bring a snack</li> <li>Contacts hostess for next meeting</li> </ul>	
<b>Telephone Parent</b>	<ul style="list-style-type: none"> <li>Passes on messages to parents</li> <li>Serves as emergency contact when troop is traveling</li> </ul>	
<b>Troop Shopper</b>	<ul style="list-style-type: none"> <li>Shop for troop supplies as needed (budget provided)</li> </ul>	
<b>Craft Coordinator</b>	<ul style="list-style-type: none"> <li>Works with leaders to plan crafts and activities that the girls have chosen</li> <li>May shop for craft supplies (budget will be provided)</li> <li>May attend meetings to help with crafts and activities</li> </ul>	
<b>Community Resources Coord.</b>	<ul style="list-style-type: none"> <li>Finds and secures resources in the community that will benefit the girls in their chosen badge work/activities</li> </ul>	
<b>Paperwork Coord.</b>	<ul style="list-style-type: none"> <li>Makes copies as needed for meetings</li> <li>Fills out forms required for the troop</li> </ul>	
<b>Training</b>	<ul style="list-style-type: none"> <li>Take a council training(s) to benefit the Troop - First Aide, Go Out Doors, Basic Camping Skills....</li> </ul>	
<b>Troop Finance Coord.</b>	<ul style="list-style-type: none"> <li>Keep Troop financial records if needed.</li> <li>May teach girls to manage Troop finances</li> </ul>	
<b>Other!</b>	<ul style="list-style-type: none"> <li>Babysit Leader children during meetings, open your home for meetings, parties or other events, etc.</li> </ul>	

# GIRL SCOUTING IS A FAMILY AFFAIR!



## Neighborhood Support Form

Name \_\_\_\_\_ Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Troop # \_\_\_\_\_

### You can help make our Neighborhood a success! How will you help?

#### I am interested in:

- Being our Troop's representative for a Neighborhood Wide Event
- Becoming a Leader/Co-Leader
- Serving on the Neighborhood Service Team (see below for ideas)
- Volunteering to help plan and/or helping out at our summer day camp

**Service Team Positions** This list contains suggestions for possible positions in your Neighborhood.

**Chair:** Facilitates the operation of the Neighborhood.

**Co-Chair:** Facilitates the operation of the Neighborhood.

**Assistant Chair:** Assists in facilitating the operation of the Neighborhood.

**Program Consultants:** Serves as resource for leaders in the Neighborhood. Responsible for New Leader Orientation.

**Registrar:** Facilitates and processes girl and adult registration.

**Treasurer:** Manages Neighborhood finances.

**Organizer:** Assists the school organizers in recruiting girls and forming Troops.

**School Organizer:** Recruits girls and forms troops in their assigned school.

**Girl Advancement:** Serves a resource person for girls and leaders needing assistance with advancement strategies.

**Cookie Program Manager:** Manages the annual cookie sale for the Neighborhood.

**Mentor Coordinator:** Coordinates the Neighborhood Mentor program, pairing new and experienced leaders.

**Awards & Recognitions:** Coordinates paperwork for annual awards and recognitions.

**Public Relations:** Helps keep our Neighborhood troops in the public eye!

**Family Giving Coordinator:** Coordinates the annual Family Giving campaign in the Neighborhood.

**Special Events Coordinator:** Facilitates the planning and implementation of Neighborhood wide events.

**Conflict Resolution:** Assists leaders find resolution to problems they might be having related to their troop.

**Volunteer Coordinator:** Keeps list of, and contacts when needed, parents/leaders who are willing to pitch in when needed.

**Newsletters:** Puts together the Neighborhood Leader newsletter.

**Web-site Maintenance:** Keeps the Neighborhood web-site up to date.

**Secretary:** Takes minutes at the Service Team and Leader Meetings.

**Day Camp:** There are many ways your help is needed at our annual Summer Day Camp. Camp can't happen without you!

**High School/Older Girl Mentor Coordinator:** Assists with the needs of the older girl members of the Neighborhood.

#### Other Ideas?

Let us know your ideas! \_\_\_\_\_  
\_\_\_\_\_

How did you learn about Girl Scouts in our area? \_\_\_\_\_

**Leaders:** Please turn this form in at the next Leader Meeting!